



## **Café Manager Job Description**

At Vutie Beets we believe in creating a happier, healthier, more sustainable community through food and drink. By reaching back into the community with charity supper clubs, free cooking lessons, sports clubs for kids, community clean ups and free Sunday social running and cycling clubs, we believe that we are able to showcase just how good vegan food can be and make the lives of our local community better.

We are looking for a Manager that wants to come on a journey with a growing business, dedicated to enriching the local community. A Manager that is community minded, business driven and wants to get involved in all our future projects.

The Manager's responsibilities would include, but are not limited to, working closely in a supervisory role with staff members, recruitment, training, overseeing scheduling, monitoring productivity, and providing feedback to ensure that staff are providing the best experience possible to customers. Additionally, a Manager must take responsibility for monitoring budgets, including expenses, sales, and profit margins. A Manager will also be expected to track and maintain inventory to ensure that supplies are available as needed.

A successful Manager will ideally have experience working in various roles within a coffee shop, however, not compulsory. An ideal candidate will be available to work flexible shifts including weekends and holidays. A successful Manager is expected to maximise sales and to establish a loyal customer base to ensure Vutie Beets remains a local hub for the community.

An ideal candidate will have acquired both management and leadership skills and will be able to ensure that all duties within the café are executed with customer service in mind.

We are looking for a candidate that wants to grow and develop with the business. We will support any successful candidate with further education training should they want to expand on their current management skill set.

### **Benefits**

Free food and drink on shift and 50% off when not on shift. Tips paid quarterly.

### **Café Manager Job Requirements:**

- Experience working in the food or hospitality industry preferred but not compulsory. Managerial experience preferred
- Food hygiene & safety level 2 minimum
- Proven management skills with exemplary organisational, time management, communication, and customer service skills
- An entrepreneurial and business mindset